

**San Miguel Consolidated Fire Protection District
Regular Meeting of the Board of Directors
Wednesday, May 12, 2021, 5:30 pm**

Minutes

President McKenna called the tele/videoconference meeting to order at 5:33 pm.

Board Members Present: Directors Ek, McKenna, Nelson, Pomeranz, Raddatz, Robles and Vacio

Board Members Absent: None

Staff Present: Fire Chief Brainard, Administrative Officer/Finance Officer Harris, Deputy Fire Marshal Napier, and Administrative Assistant Rians

Approval of Agenda: Agenda items 19 and 17 were moved ahead of the Consent Agenda to keep guest speakers/presenters from waiting for the rest of the agenda to be discussed. By Board Consensus, the agenda was approved.

The Agenda for the Regular Meeting of May 12, 2021 was posted at District Headquarters on Friday, May 7, 2021, at 5:00 pm.

Pledge of Allegiance: Director McKenna led the Pledge of Allegiance.

Public Communications: None.

INFORMATIONAL AGENDA ITEMS

19. Community Facilities District Update

Lutfi Kharuf of Best Best & Krieger provided an update regarding the formation of CFDs, sharing details pertaining to the technicalities, such as tracking property types as defined under County of San Diego land use codes, density of persons per dwelling type, and how the special taxes are levied.

17. LAFCO Update – LAFCO Commissioner Barry Willis introduced himself to the new Directors, shared his desire to better network with our Fire District, and requested staff provide his contact information to the Board.

CONSENT AGENDA ITEMS

Upon a motion by Director Raddatz, second by Director Ek, and vote (unanimously in favor), the Consent Agenda was approved.

1. Approve the Minutes: Regular Meeting of April 14, 2021
2. Approve Board Member Stipend Payments.
3. Receive and File Quarterly Investment Report in Accordance with California Government Code.
4. Credit Card Expenditures Review – The Board of Directors will review credit card expenditures of the Fire Chief and Administrative Officer/Finance Officer.
5. Review Quarterly Employee Reimbursement Report.

6. Approve Resolution 21-04 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Amending and Adopting Local Guidelines for Implementing the California Environmental Quality Act.
7. Approve Resolution 21-05 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Ordering the Levy of the Special Benefit Tax for Fire Suppression and Emergency Services (Crest Area) for Fiscal Year 2021/2022.
8. Approve Resolution 21-06 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Ordering the Levy of the Special Benefit Tax for Fire Protection and Emergency Medical Services (Bostonia Area) for Fiscal Year 2021/2022.
9. Approve Resolution 21-07 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Ordering the Levy of the Special Benefit Tax for the Provision of Advanced Life Support (Paramedic/Firefighter – Crest and Bostonia Area) Engines for Fiscal Year 2021/2022.
10. Approve Resolution 21-08 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Ordering the Levy of the Special Tax for Fire Suppression, Protection and Emergency Medical Response Services (Proposition E - Crest and Bostonia Area) for Fiscal Year 2021/2022.

REPORTS

11. Committee Reports
Director Raddatz shared that the Finance Committee will meet on May 25, 2021.
12. Directors' Reports
Directors McKenna and Robles attended the Valle De Oro Community Planning Group meeting and shared that there was discussion regarding the Ivanhoe Ranch housing development.
13. Chief's Report
 - Action Plan Recap from April 14, 2021, Board Meeting
 - CFD update during Agenda Item #19
 - Roddey Blunt promoted to Battalion Chief.
 - Kari Moore promoted to Captain.
 - Matt Foster, Scott Medinger and Kyle McKee promoted to Engineer.
 - Laura Fernandez is our new Accounting Specialist.
 - Meeting with Senator Ben Hueso Office – COVID19 Relief Funding May 3, 2021.
 - American Rescue Plan Act (ARPA).
 - Congress approved \$58B in California relief funds.
 - \$36B in discretionary \$\$ to address COVID-19 impacts.
 - Cities and Counties received \$21.8B in direct allocations.
 - Special Districts \$1.9B in unmet needs
 - Special Districts have received \$0.
 - 46 California Senators and Assemblymembers have signed a letter to Governor Newsom strongly urging the Governor to extend access to relief funds to Special Districts.
 - Significant Incidents
 - Plumeria Drive – SFD well involved when E19 arrived.
 - Samantha Lane – Palm Tree Rescue.

14. Association of San Miguel Firefighters Communications
Captain Jack Grogger shared L1434 partner with YMCA – donated to support families in need. County-wide softball tournament. June 23 at Santee Sportsplex. Captain Grogger also shared that it is the desire of the Local to resume networking events such as beach days and baseball games to build relations between the Local, Staff, and Board once COVID restrictions are lifted.
15. Association of San Miguel Chief Officers Communications
Battalion Chief Durrell welcomed Battalion Chief Blunt to the Chief Officers Association and congratulated Director Vacio on his upcoming retirement.
16. Correspondence
Fire Chief Brainard shared correspondence received from Heartland Communications who expressed gratitude for dinner and facetime during Communications Appreciation week.

INFORMATIONAL AGENDA ITEMS

17. LAFCO Update – LAFCO Commissioner Barry Willis
Discussed prior to consent agenda.
18. COVID-19 Update
 - CalOSHA – SMG follows Cal OSHA guidance and to date there has been no change in requirement for mask and social distancing. We are hopeful that CalOSHA will adjust their guidance with the June 15 anticipated changes to the tier system.
 - Board Meetings – We are looking at the July Board meeting to return to in person Board meetings with appropriate restrictions. Some City Councils and Board of Directors already have or are planning to meet in person in the next few weeks.
 - COVID-19 Vaccinations
 - 72% of personnel vaccinated – No change.
 - Since last Board Meeting
 - 1 symptomatic
 - 1 tested neg
 - Reserves are back but follow our protocols.
 - Explorers are partially back with outside training no ride alongs.
 - Non-Personnel Expense
 - \$18,504 this FY (No change)
 - Personnel Expense
 - \$342,627 this FY (\$4,271) increase since last Board Meeting)
 - \$125,785 Reimbursable from Operation Collaboration
19. Community Facilities District Update
Discussed prior to consent agenda.
20. Current Construction Projects/Developments Updates
Deputy Fire Marshal Napier presented a slideshow of current and upcoming construction projects in the District.
21. PROQA Dispatch Protocols Implementation Update
Chief Brainard shared implementation of the dispatch triage system is moving forward. Updates will be provided at the monthly board meetings.
22. Quarterly Financial Update
Administrative Officer/Finance Officer Harris shared an update on District financials. All funds are on track, with a slight overage in expenditures as some reimbursements have not been received yet.

President McKenna adjourned the meeting to Closed Session at 6:57 pm.

CLOSED SESSION AGENDA ITEMS

23. Closed Session - Conference with Labor Negotiator (§54957.6)
Agency Negotiators: Directors Ek, McKenna, Robles, & Attorney Joseph Sanchez
Employee Organization: Association of San Miguel Firefighters IAFF Local 1434
24. Closed Session – Conference with Labor Negotiator (§54957.6)
Agency Negotiators: Attorney Joseph Sanchez
Title: Fire Chief
25. Closed Session – Public Employee Performance Evaluation (Government Code §54957)
Title: Fire Chief

President McKenna reconvened the meeting to Open Session at 9:02 pm with no action taken.

ACTION PLAN RECAP

- BB&K to continue work on CFD process.

The next Board Meeting will be a Regular Meeting, June 9, 2021, 5:30 pm, District Headquarters

President McKenna adjourned the meeting at 9:04 pm.

Prepared and Submitted by:
Shayna Rians
Board Recording Secretary