

**San Miguel Consolidated Fire Protection District
Regular Meeting of the Board of Directors
Wednesday, December 14, 2022, 5:30 pm**

MINUTES

President McKenna called the meeting to order at 5:30 pm.

BOARD MEMBERS PRESENT Directors McKenna, Muns (*left meeting at 6:19pm*), Nelson, Pierce, Raddatz, Robles, Woodruff

BOARD MEMBERS ABSENT None

STAFF PRESENT Fire Chief Brainard, Division Chiefs Browning and Lawler, Administrative Officer/Finance Officer (AO/FO) Harris, and Deputy Fire Marshal Newman

APPROVAL OF AGENDA

By Board Consensus, the agenda was approved with consent agenda item #2 pulled from the

The Agenda for the Regular Meeting of December 14, 2022, was posted at District Headquarters on Friday, December 9, 2022, at 5:00 pm.

Director Pierce led the Pledge of Allegiance.

SWEARING IN CEREMONY

District 1 Vice Chair Vargas presided over the swearing in of new Director Edward Woodruff and re-elected Directors Theresa McKenna, Harry Muns and Christopher Pierce.

PUBLIC COMMENT

None

SPECIAL PRESENTATION

Chief Browning led the badge pinning ceremony. Chief Quinlan asked Firefighter Paramedic Mancillas and McNew, and Engineers Doudna and Hamel to come forward to be pinned by a family member. Deputy Fire Marshal Newman asked newly hired Fire Inspector Jennifer Lyons to come forward to be pinned by a family member.

Director McKenna called an intermission following the special presentations and re-opened the meeting at 5:57pm.

CONSENT AGENDA ITEMS

Upon a motion by Director Raddatz, second by Director Robles, and vote (unanimously in favor), the Consent Agenda was approved with item #2 pulled for further discussion by Director McKenna.

1. Approve the Minutes - Regular Meeting of October 12, 2022
Special Meeting of October 17, 2022
Special Meeting of October 28, 2022
2. Approve Board Member Stipend Payments (*pulled for further discussion*).

3. Approve Combined Tax Report submitted by SCI Consulting Group.

ACTION AGENDA ITEMS

Consent Agenda Item #2

Director McKenna asked that consent agenda item #2 Approve Board Member Stipend Payments be pulled and requested that Director Robles's total amount for October 2022 be updated \$619.75 for equity of payments between directors.

Upon a motion by Director McKenna, second by Director Raddatz, and vote (unanimously in favor), the approval of the board member stipends was approved.

4. Election of Board Officers – The Board will elect Board Officers pursuant to Board Policy Manual item 2.1. The Officers of the Board are President, Vice President, and Secretary.

A nomination for Director Robles for President was announced by Director McKenna. By consensus, **Director Robles will serve as Board President.**

Director Robles took over presiding the meeting as Board President.

A nomination for Director McKenna for Vice President was announced by Director Robles. By consensus, **Director McKenna will serve as Board Vice President.**

A nomination for Director Pierce for Secretary was announced by Director McKenna. By consensus, **Director Pierce will serve as Board Secretary.**

5. Resolution 22-23 A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District to Allow Participation in the County of San Diego Neighborhood Reinvestment Program.
Upon a motion by Director Nelson, second by Director Raddatz, and vote (unanimously in favor), Resolution 22-23 was approved.
6. Resolution 22-24 A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District to Allow Participation in the County of San Diego Community Enhancement Program.
Upon a motion by Director Pierce, second by Director Raddatz, and vote (unanimously in favor), Resolution 22-24 was approved.
7. District Owned Property & Information Technology Policies – The Board of Directors may take action to adopt a Board Policy related to Directors' use of District electronic equipment specific to District business (brought forward from November 9, 2022, regular meeting).
Upon a motion by Director McKenna, second by Director Pierce, and vote (unanimously in favor), the District Owned Property & Information Technology Policy was approved with final edits as discussed.

INFORMATIONAL AGENDA ITEMS

8. Annual Report Presentation – Fire Chief Brainard will present the Annual Report to the Board of Directors.

Chief Brainard presented the Annual Report and answered questions received by the Board of Directors.

REPORTS

9. Committee Reports

Director Raddatz shared that he attended the last CSA 69 meeting and it is now dissolved. Input will come from Chief Brainard through the Board of Chiefs.

Director Robles shared that the Finance Committee met and all the financial policies continue to be reviewed and will be brought forward toward the end of the fiscal year.

Director Robles shared that the Negotiations Committee has been meeting with all associations and Chief Brainard met with Unrepresented personnel.

Director Pierce shared that he attended the quarterly CSDA meeting with Chief Lawler and AO/FO Harris. There was a special presentation on homelessness in San Diego County and the impacts of homing issues.

10. Directors' Reports

Director McKenna thanked Chief Brainard and staff regarding the Annual Report. Director McKenna also shared about the incident in her neighborhood with a difficult access point and the crews did a fantastic job. She also wanted to give a shout out to Chief Blunt (IC on incident) and Deputy Fire Marshal Newman for their work. She will be volunteering at Noah Homes for its First Responder Night and which is still looking for volunteers for those who are interested.

Director Robles thanked Chief Brainard and everyone involved in giving back to the community through the boot and toy drives.

Director Woodruff thanked Chief Brainard for taking him to the fire stations and for all the personnel being welcoming to him as a newly elected Board member.

11. Chief's Report

Chief Brainard thanked Captain Lieberman and Engineer Pumphrey for their work on the Annual Report, and everyone who contributed time and information to make the report a success.

Action Plan Recap from October 12, 2022, Board Meeting

- Staff to post Ordinance 2022-1 and 2022-2 as required by law – Completed
- Chief Brainard to meet with labor regarding Task Books – in progress

Hospital System Stressed – COVID and flu simultaneously

Type 1 Pierce refurbish option

- Chief Browning has researched options for refurbishing Type 1 vs. new engine
- Goals are to provide information and options to the Board of Directors early Spring
- Initial process looks favorable, less money and time vs. new engine

Comprehensive facilities report

- Staff is reviewing the contractor's report for completeness
- Chief Browning will report out to the Board of Directors in January

Loving 4 San Miguel Families

- Present wrapping and food allocations Thursday noon at the Brainard's residence
- Delivery of presents, food, and gift cards Saturday morning to all four families

CSA 115 Ad-Valorem

- No additional taxes are available per County of San Diego

CSA 69 – Dissolved Lakeside and Santee JPA

CARES Audit – Still waiting results

Two incendiary/arson fire series

Significant Incidents

- Willow & 125/54 areas have had 20+ fires last several months
- Device found at one scene
- SDSA, CalFire and Fish & Wildlife investigations
- Oct 16, Bluestone Ct, Tree Rescue for injured worker
- Oct 20, Willow Glen / Jamacha Wildland Fire #9
- Nov 2, 1900, Helix Structure Fire – contained to garage – animals rescued
- Nov 18, Faraday/Stonefield – High Wildland – 10 acres, one structure loss
- Nov 25, 1200, Graves – Storm Drain Fire
- Dec 4, 735 Sacramento - Large Vehicle/Structure Fires
- December 7, 325 Kempton – Vehicle Rescue from large pool

12. Association of San Miguel Chief Officers Communications

Battalion Chief Quinlan thanked Director McKenna for serving as Board President. He also thanked Director Ek for his service as a Board member and helping the District become a stand-alone agency again. He stated that members of their association will be participating in the boot drives and volunteering at Noah Homes. Chief Quinlan explained that the District is working on a new incident review process, led by Chief Lawler.

13. Association of San Miguel Firefighters Communications

Captain Hays introduced himself as the new Local 1434 Association Executive President. He addressed the incident regarding a firefighter paramedic that was hit by a car and the incident review. He discussed the toy drive and the work that has gone into it, along with the four families they are participating in helping. The Association will host a golf tournament on May 16, 2023, and are reaching out for sponsors.

Captain Grogger addressed the full Board of Directors and thanked them for the support with labor.

14. Correspondence

None

CLOSED SESSION AGENDA ITEMS

President Robles adjourned the meeting to Closed Session at 7:06 pm.

15. Closed Session – Conference with Labor Negotiator (Government Code §54957.6)

Agency Negotiators: Directors McKenna, Robles, & Attorney Joseph Sanchez
Employee Organization: Association of San Miguel Firefighters IAFF Local 1434

16. Closed Session - Conference with Labor Negotiator (Government Code §54957.6)
Agency Negotiators: Directors McKenna, Robles, & Attorney Joseph Sanchez
Employee Organization: Chief Officer's Association of San Miguel

17. Closed Session - Conference with Labor Negotiator (Government Code §54957.6)
Agency Negotiators: Directors McKenna, Robles, & Attorney Joseph Sanchez
Unrepresented Employees: Division Chief, Deputy Fire Marshal, Administrative Officer/Finance Officer, Administrative Analyst, Human Resources Specialist, Accounting Specialist, Administrative Assistant, Fire Inspector(s), Fire Services Officer

18. Closed Session – Conference with Legal Counsel – Potential Litigation
(Government Code §54956.9 Subdivision (b)) – Number of Cases: 1

19. Closed Session – Fire Chief's Performance Evaluation

President Robles reconvened the meeting to Open Session at 7:52 pm.

ACTION PLAN RECAP

None

*The next Board Meeting will be a Regular Meeting, **January 11, 2023, 5:30 pm**, District Headquarters*

President Robles adjourned the meeting at 7:54 pm.

Prepared and submitted by:

Leah Harris

Board Recording Secretary