

**San Miguel Consolidated Fire Protection District**  
**Regular Meeting of the Board of Directors**  
**Wednesday, September 13, 2023, 5:30 pm**  
**District Board Room - 2850 Via Orange Way (2nd Floor), Spring Valley, CA 91978**  
*Teleconference Location (Robles): Mashantucket Pequot Tribal Nation*  
*Grand Pequot Business Center 39 Norwich-Westerly Rd., Ledyard, CT 06339*

**AMENDED AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

*Agenda items shall be addressed in the published order unless a member of the Board or a member of the public requests a specific item be taken out of order, and the Board agrees to do so.*

**PUBLIC COMMENT**

*The public may bring an item not on the agenda forward; however, the Board will not be able to take any action at this meeting. If appropriate, the item will be referred to the Board and/or Fire Chief to determine if the item will be placed on a future Board agenda. Items from Board members or Staff may not be discussed by the Board but, if appropriate, will be placed on a future Board agenda. To facilitate business proceedings, a three (3) minute period shall be allotted to each person addressing the Board. Any writings or documents provided to a majority of the members of the San Miguel Consolidated Fire Protection District regarding any item on this agenda will be made available for public inspection in the San Miguel Consolidated Fire Protection District Headquarters located at 2850 Via Orange Way, Spring Valley, California, during normal business hours.*

**Compliance with the Americans with Disabilities Act (US Code Title 42) – Assistance for Those with Disabilities:** *If you have a disability and need an accommodation to participate in the meeting, please call (619-670-0500) or email ([info@sanmiguelfire.org](mailto:info@sanmiguelfire.org)) and Board Clerk Shayna Rians will make necessary arrangements.*

**CONSENT AGENDA ITEMS**

1. Approve the Minutes - Regular Meeting of August 9, 2023
2. Approve Board Member Stipend Payments.
3. Resolution 23-18 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Adopting the 2023 Salary Schedule.
4. Resolution 23-19 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Identifying Surplus Vehicles (Veh 1009), Authorizing their Liquidation.
5. Resolution 23-20 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Identifying Surplus Vehicles (Veh 1013), Authorizing their Liquidation.
6. Resolution 23-21 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Identifying Surplus Vehicles (Scotty Trailer), Authorizing their Liquidation.

**INFORMATIONAL AGENDA ITEMS**

7. Quarterly Financial Update – Administrative Officer/Finance Officer Harris to provide the Quarterly Financial Update for the Period Ending June 30, 2023.
8. Tropical Storm Hilary – Battalion Chief Durrell will provide an overview of Tropical Storm Hilary.

**ACTION AGENDA ITEMS**

9. New Position Request – Battalion Chief – The Board of Directors will discuss and may consider for approval the position request for a new 40-hour Battalion Chief.
10. New Program Request – Community Outreach Consultant Request – The Board of Directors will discuss and may consider for approval the new program request for a Community Outreach Consultant.
11. Cardiac Monitors Request for Purchase – The Board of Directors will discuss and may consider for approval the purchase of (3) Zoll X Series Advanced Cardiac Monitors out of the Capital Equipment Fund, following District Procurement Policies.
12. Solar Equipment Request for Purchase – The Board of Directors will discuss and may consider for approval the purchase of Solar Equipment for Stations 14, 22, and 23 out of the Fixed Equipment Fund, following District Procurement Policies.
13. Station Alerting Request for Purchase – The Board of Directors will discuss and may consider for approval the purchase of Station Alerting Systems for Stations 14, 15, 19, 21, and 22, out of the Fixed Equipment Fund, following District Procurement Policies.
14. Station 23 Kitchen Remodel – The Board of Directors will discuss and may consider for approval the remodel of Station 23's kitchen out of the Facilities Replacement/Renovation Fund, following District Procurement Policies.
15. Station 18 Renovation – The Board of Directors will discuss and may consider for approval the renovation of Station 18 out of the Facilities Replacement/Renovation Fund, following District Procurement Policies.
16. Public Hearing – 2023/2024 Fiscal Year Final Budget – Staff will make a presentation of the Final Budget, and the Board of Directors will conduct a public hearing and may adopt the 2023/2024 Fiscal Year Final Budget via Resolution 23-22.
17. Board of Directors' Policy Manual – The Board of Directors will discuss and may take action to review and revise Policies 803 – Financial Management Policy Changes and 810 – Taking Action During an Economic Crisis.

**REPORTS**

18. Committee Reports
19. Directors' Reports
20. Chief's Report
21. Association of San Miguel Chief Officers Communications
22. Association of San Miguel Firefighters Communications

23. Correspondence

**CLOSED SESSION AGENDA ITEMS**

24. Closed Session – Conference with Legal Counsel – Existing Litigation

(Case Number: 21-157174)

(Government Code §54956.9 Subdivision (b))

Number of Cases: 1

25. Closed Session – Conference with Labor Negotiator (Government Code §54957.6)

Agency Negotiators: Directors McKenna, Muns, Robles, & Attorney Joseph Sanchez

Employee Organization: Association of San Miguel Firefighters IAFF Local 1434

26. Closed Session - Conference with Labor Negotiator (Government Code §54957.6)

Agency Negotiators: Directors McKenna, Muns, Robles, & Attorney Joseph Sanchez

Employee Organization: Chief Officer's Association of San Miguel

27. Closed Session - Conference with Labor Negotiator (Government Code §54957.6)

Agency Negotiators: Directors McKenna, Muns, Robles, & Attorney Joseph Sanchez

Unrepresented Employees: Division Chief(s), Administrative Officer/Finance Officer, Deputy Fire Marshal, Administrative Analyst, Human Resources Specialist, Accounting Specialist, Executive Assistant/Board Clerk, Fire Inspector(s), Fire Services Officer

28. Closed Session – Public Employee Discipline/Dismissal/Release/Reassignment

(Government Code §54957)

**ACTION PLAN RECAP**

**NEXT MEETING** – Board Workshop, September 27, 2023, 5:30 pm, District Headquarters

**ADJOURNMENT**

The District reserves the 4<sup>th</sup> Wednesday of each month for an additional Regular Meeting if needed.

In accordance with AB 2647, Agenda and supporting documents are available online at  
<https://www.sanmiguelfire.org/board-meetings>