



San Miguel Consolidated Fire Protection District
Regular Meeting of the Board of Directors
2850 Via Orange Way, Spring Valley, CA 91978

AGENDA

Wednesday, January 8, 2025 - 5:30 p.m.

MEETINGS - The Board meets regularly on the 2nd Wednesday of each month at 5:30 p.m. The District reserves the 4th Wednesday of each month for an additional Regular Meeting if needed. Special and Emergency meetings may be scheduled as needed, and cancelled meetings will be noticed by posting on the District website.

AGENDA - Agenda items shall be addressed in the published order unless a member of the Board or a member of the public requests a specific item to be taken out of order, and the Board agrees to do so.

COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT (US CODE TITLE 42) - If you need accommodation to participate in the meeting, please call or email and Board Clerk Shayna Rians will coordinate arrangements: (619) 670-0500 or info@sanmiguelfire.org.

PUBLIC COMMENT - The public may attend meetings in person, complete a speaker slip, and bring an item not on the agenda forward; however, the Board will not be able to take any action at this meeting. If appropriate, the item will be referred to the Board and/or Fire Chief to determine if the item will be placed on a future Board agenda. The Board may not discuss items from Board members or Staff, but, if appropriate, will be placed on a future Board agenda. A three (3) minute period shall be allotted to each person addressing the Board to facilitate business proceedings.

MEETING MATERIALS (GOVERNMENT CODE §54957.5 AND AB 2647) - Documents provided to members of a Brown Act body in the 72 hours before a meeting (i.e., after the agenda is typically posted) are available to the public at the same time they are provided to the board members. The agenda and supporting documents are available online at <https://www.sanmiguelfire.gov/board-meetings>.

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PUBLIC COMMENT

1. ACTION AGENDA ITEMS

1.1 Election of Board Officers – The Board will elect Board Officers pursuant to Board Policy Manual Section 201.1. The Officers of the Board are President, Vice President, and Secretary. This item is pursuant to the cure and correct provisions of Government Code Section 54960.1.

2. SPECIAL PRESENTATIONS

2.1 The Honorable Daniel G. Lamborn will lead Directors in reciting and signing the Oath (Constitution of the State of California, Article XX, Section 3).

2.2 Chief Lawler will present Certificates of Recognition.

3. CONSENT AGENDA ITEMS

3.1 Approval of the Minutes - Regular Meeting of December 11, 2024.

3.2 Approval of Director Stipends.

- 3.3 Receive and File Quarterly Investment Report in Accordance with California Government Code.
- 3.4 Review the credit card expenditures of the Fire Chief and Administrative Officer/Finance Officer.
- 3.5 Review Quarterly Employee Reimbursement Report.
- 3.6 Review the Quarterly Information Technology Access Log.
- 3.7 Receive and File the Combined Tax Report submitted by SCI Consulting Group.
- 3.8 Receive and File the Community Facilities District 2022-1 Annual Report Review submitted by NBS.

4. INFORMATIONAL AGENDA ITEMS

- 4.1 Administrative Officer/Finance Officer Harris will present the Quarterly Financial Update to the Board.

5. ACTION AGENDA ITEMS

- 5.1 Board Committee Selections – The Board President will appoint commission representatives and committee members for Calendar Year 2025.
- 5.2 Resolution 25-01 ~ Allocation of General Fund Reserve – The Board of Directors may accept the recommendation of where to allocate General Fund Revenue into Reserve Funds via Resolution 25-01.
- 5.3 Resolution 25-02 ~ Real Estate Agreement – The Board may approve a Buyer Representation and Broker Compensation Agreement for real estate services relating to property for permanent Station 19.

6. REPORTS

- 6.1 Committee Reports
- 6.2 Directors’ Reports
- 6.3 Fire Chief Report
- 6.4 Association of San Miguel Chief Officers Communications
- 6.5 Association of San Miguel Firefighters Communications
- 6.6 Non-Safety Professionals Association Communications
- 6.7 Correspondence

7. CLOSED SESSION

- 7.1 Closed Session – Public Employee Discipline/Dismissal/Release/Reassignment (GOV §54957)
- 7.2 **Conference with Labor Negotiator (GOV §54957.6)**

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| Agency Negotiators: | Directors McKenna, Muns, Robles, and Attorney Joseph Sanchez |
| 7.2.1 Employee Organization: | Association of San Miguel Firefighters IAFF Local 1434 |
| 7.2.2 Employee Organization: | Chief Officer’s Association of San Miguel |
| 7.2.3 Employee Organization: | Non-Safety Professionals Association |
| 7.2.4 Unrepresented Employees: | Division Chief, Fire Marshal, Administrative Officer/Finance Officer, Fire Services Officer |

ACTION PLAN RECAP

NEXT MEETING – Regular Meeting, February 12, 2025, 5:30 p.m., District Headquarters

ADJOURNMENT

CERTIFICATION OF POSTING I certify that on January 3, 2025, a copy of the foregoing agenda was posted on the District’s website and near the meeting place of the Board of Directors of the San Miguel Consolidated Fire Protection District, said time being at least 72 hours in advance of the Board of Directors meeting (Government Code §54954.2). Executed at Spring Valley, California on January 3, 2025

/s/ *Shayna Rians* Shayna Rians, Board Clerk