

# San Miguel Consolidated Fire Protection District

## Regular Meeting of the Board of Directors

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### MINUTES

Wednesday, September 25, 2024 - 5:30 p.m.

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President Robles called the meeting to order at 5:30 p.m.

**BOARD MEMBERS PRESENT** Directors McKenna, Muns, Nelson, Pierce, Raddatz, Robles, and Woodruff

**BOARD MEMBERS ABSENT** None

**STAFF PRESENT** Fire Chief Lawler, Division Chiefs Durrell and Riley, Administrative Officer/Finance Officer Harris, Fire Marshal Newman, and Executive Assistant/Board Clerk Rians.

President Robles led the Pledge of Allegiance

### APPROVAL OF AGENDA

By Board Consensus, the agenda was approved.

*The Agenda for the Regular Meeting of September 25, 2024, was posted at District Headquarters on Friday, September 20, 2024, at 5:00 p.m.*

### PUBLIC COMMENT

Captain Pat Carroll addressed the Board and acknowledged everyone's work on the final budget and continued work towards the success of the District.

President Robles led a moment of silence in remembrance of the PSA 182 crash that occurred 46 years ago

### 1. CONSENT AGENDA ITEMS

Upon a motion by Director Raddatz, second by Director Pierce, and vote (unanimously in favor), the Consent Agenda was approved.

1.1 Approval of the Minutes Regular Meeting of August 14, 2024.

1.2 Approval of Board Member Stipends.

### 2. INFORMATIONAL AGENDA ITEMS

2.1 Facilities Updates – Division Chief Riley updated the Board regarding progress on new Station 18.

2.2 Administrative Officer/Finance Officer Harris presented the Quarterly Financial Update.

### 3. ACTION AGENDA ITEMS

3.1 Ordinance 24-05 – The Board of Directors will conduct the Second Reading and may consider adopting Ordinance 24-05 (CFD 2022-1 Annexation 5, APN 503-261-07-00).

Upon a motion by Director Muns, second by Director Pierce, and vote (unanimously in favor), the second reading of Ordinance 24-05 was waived, and Ordinance 24-05 was introduced by title only.

Upon a motion by Director Raddatz, second by Director Muns, and vote (unanimously in favor), Ordinance 24-05 was adopted.

- 3.2** Ordinance 24-06 – The Board of Directors will conduct the Second Reading and may consider adopting Ordinance 24-06 (CFD 2022-1 Annexation 6, APN 387-142-36-00).

Upon a motion by Director Nelson, second by Director Pierce, and vote (unanimously in favor), the second reading of Ordinance 24-06 was waived, and Ordinance 24-06 was introduced by title only.

Upon a motion by Director Woodruff, second by Director Raddatz, and vote (unanimously in favor), Ordinance 24-06 was adopted.

- 3.3** Resolution 24-44 – The Board of Directors will consider adopting Resolution 24-44, approving the procurement process for purchasing equipment and service from Cradlepoint and NetCloud.

Upon a motion by Director Pierce, second by Director Woodruff, and vote (unanimously in favor), Resolution 24-44 was adopted.

- 3.4** Public Hearing – 2024/2025 Fiscal Year Final Budget – Staff will make a presentation of the Final Budget, and the Board of Directors will conduct a public hearing and may adopt the 2024/2025 Fiscal Year Final Budget via Resolution 24-45.

Chiefs Lawler, Durrell and Riley, AO/FO Harris, and Fire Marshal Newman presented various sections of the budget to the Board. Chief Riley acknowledged Probationary Firefighter Paramedic Jaynes who was recognized by Grossmont Hospital for outstanding service on a recent incident.

President Robles opened the public hearing at 7:02 p.m. With no one requesting to comment, the public hearing was closed at 7:02 p.m.

Director McKenna made a motion to adopt the budget with page 23, line item 83 “Election Costs” being reduced from \$40,000 to \$0. Director Robles seconded the motion. Directors McKenna, Robles and Woodruff voted in favor, Directors Muns, Nelson and Raddatz voted opposed, and Director Pierce abstained. Motion Died.

After further discussion, Director Muns made a motion to approve the budget as presented. Director Nelson seconded the motion. Directors Muns, Nelson, Pierce, Raddatz, Robles and Woodruff voted in favor, Director McKenna voted opposed. Resolution 24-45 was adopted.

Director McKenna requested that the following statement be recorded in the minutes:

*The reason I am opposing this motion is because we know there are no election costs of \$40,000 to be made this year and I feel it is a misleading line item and not being full transparent with the public.*

- 3.5** Station 21 Retaining Wall – The Board of Directors may take action based on a recommendation to award the contract for retaining wall repair at Station 21.

Director Pierce asked if FEMA funds were available for this project. Division Chief Riley confirmed that this project did not meet criteria for FEMA funds as the issue existed prior to the January 2024 storms.

Upon a motion by Director Pierce, second by Director Woodruff, and vote (unanimously in favor), awarding the Station 21 Retaining Wall contract was approved.

- 3.6** Committee Intent Policies – The Board will consider approving additions to the Board Policy Manual.

Directors discussed the policies and agreed additional verbiage edits are still needed. The Committee Intent Policies will be brought forward as an action item at the next board meeting.

## **4. REPORTS**

### **4.1** Committee Reports

Director Raddatz discussed the Finance Committee’s role in the budget approval process. The Finance Committee meets again October 30, 2024.

Director Muns shared that financials were presented the last Heartland Communications Commission meeting. He also shared that HCFA was faced with the unexpected expense for failed equipment in dispatch, but they had a good plan to get it replaced.

Director Nelson discussed the Finance Committee and inflation being an obstacle to budgetary forecasting.

Director Pierce spoke on behalf of the Government Affairs Committee, sharing that the County's D1 grants window closes 9/30. Pierce spoke to a staffer who is looking into extending the deadline.

Director Robles shared that meetings with the Negotiations Committee continue, with nothing to report at this time.

#### 4.2 Directors' Reports

Director Woodruff acknowledged the budget process being well-presented to the Directors. He also requested the presence of San Miguel at the Water Conservation Garden's 25<sup>th</sup> anniversary event coming up in November.

Director Pierce attended a Sheriff's Collaborative Meeting, where a Lieutenant expressed their desire to do a joint pancake breakfast with San Miguel. Chief Riley will follow-up in coordinating that.

Director McKenna attended the 9/11 Memorial Stair Climb and hopes more people from San Miguel can attend in the future.

#### 4.3 Fire Chief Report – **Attachment A**

During the Fire Chief Report presentation, [Chief Lawler and the Government Affairs Committee received consensus from the Board to draft a letter to Governor Newsom regarding Senate Bill 937.](#)

#### 4.4 Association of San Miguel Chief Officers Communications

Battalion Chief Nava shared that multiple BCs and floor personnel have assisted on strike teams recently, acknowledging floor personnel in assisting in staffing with minimal force-backs. He also mentioned a recent house fire with a fatality, and that there will be some BC movement as Chief Christiansen returns to the floor and Nava will be coming upstairs to the Training Division. Nava attended the FDAC Leadership Symposium, saying he heard a lot of good information over the two days, and that he heard many people referencing the presentation given by Harris and Lawler. Nava attended the South County Cooperative Breakfast this morning, sharing that these events foster relationships with allied/neighborhood agencies. Lastly, he shared that multiple employees have finished up various certifications recently.

#### 4.5 Association of San Miguel Firefighters Communications

Captain Hays thanked the Finance Committee and AO/FO Harris for the final budget. Local 1434 members are assisting with the current Heartland Academy, where we have 5 new-hire Firefighter Paramedics. Oktoberstache will kickoff October 6 at Eastbound in Lakeside. Ronnie Hilman and Captain Hays continue partnership between Operation BBQ Relief and SabesWings, providing food for their annual Strike Out events. A few Local 1434 members are joining surrounding agencies to attend the Public Safety Peer Support Association's conference. The Annual Holiday Party is scheduled for December 14 at Sycuan Resort. Lastly, Hays shared a story that his wife recently met a woman who recollected her positive interaction with San Miguel personnel and requested Mrs. Hays pass on her thanks.

#### 4.6 Correspondence

None.

### 5. CLOSED SESSION

#### 5.1 Conference with Labor Negotiator (GOV §54957.6)

Agency Negotiators: Directors McKenna, Muns, Robles, and Attorney Joseph Sanchez

Employee Organization: Association of San Miguel Firefighters IAFF Local 1434

#### 5.2 Conference with Labor Negotiator (GOV §54957.6)

Agency Negotiators: Directors McKenna, Muns, Robles, and Attorney Joseph Sanchez

Employee Organization: Chief Officer's Association of San Miguel

#### 5.3 Conference with Labor Negotiator (GOV §54957.6)

Agency Negotiators: Directors McKenna, Muns, Robles, and Attorney Joseph Sanchez

Unrepresented Employees: Division Chief, Fire Marshal, Administrative Officer/Finance Officer, Administrative Analyst, Human Resources Specialist, Accounting Specialist, Executive Assistant/Board Clerk, Fire Inspector(s), Fire Services Officer

***President Robles adjourned the meeting to Closed Session from 8:10 p.m. to 9:50 p.m.***

## ACTION PLAN RECAP

- Board Clerk Rians to publish adoption of Ordinances 24-05 and 24-06 in the local newspaper in accordance with Government Code.
- Budget to be finalized as presented, Director McKenna's statement to be included in the minutes, budget and adopted resolution to be uploaded to the District website, and AO/FO Harris to submit the budget for review to GFOA and CSMFO.
- Committee Intent Policies as action item on next board meeting agenda
- Government Affairs to compose letter to Governor Newsom regarding opposition to SB 937.
- Division Chief Riley to coordinate pancake breakfast in partnership with the San Diego County Sheriff's Department.
- Board Clerk Rians to add presentations and handouts from tonight's meeting to the Directors' SharePoint.

*The next Board Meeting will be a Regular Meeting on **October 9, 2024, at 5:30 p.m.**, District Headquarters.*

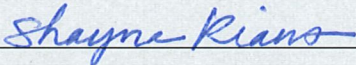
***President Robles adjourned the meeting at 9:51 pm.***

Minutes approved at the Regular Meeting of the Board of Directors, San Miguel Consolidated Fire Protection District, on October 23, 2024.



**Jesse A. Robles, Board President**

**Attest:**



**Shayna Rians, Board Clerk**