



San Miguel Consolidated Fire Protection District
Regular Meeting of the Board of Directors
2850 Via Orange Way, Spring Valley, CA 91978

AGENDA

Wednesday, March 13, 2024 - 5:30 p.m.

MEETINGS - The Board meets regularly on the second Wednesday of each month at 5:30 p.m. The District reserves the 4th Wednesday of each month for an additional Regular Meeting if needed.

AGENDA - Agenda items shall be addressed in the published order unless a member of the Board or a member of the public requests a specific item to be taken out of order, and the Board agrees to do so.

COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT (US CODE TITLE 42) - If you need accommodation to participate in the meeting, please call or email and Board Clerk Shayna Rians will coordinate arrangements: (619) 670-0500 or info@sanmiguelfire.org

PUBLIC COMMENT - The public may attend meetings in person, complete a speaker slip, and bring an item not on the agenda forward; however, the Board will not be able to take any action at this meeting. If appropriate, the item will be referred to the Board and/or Fire Chief to determine if the item will be placed on a future Board agenda. The Board may not discuss items from Board members or Staff, but, if appropriate, will be placed on a future Board agenda. A three (3) minute period shall be allotted to each person addressing the Board to facilitate business proceedings.

MEETING MATERIALS (GOVERNMENT CODE §54957.5 AND AB 2647) - Documents provided to members of a Brown Act body in the 72 hours before a meeting (i.e., after the agenda is typically posted) are available to the public at the same time they are provided to the board members. The agenda and supporting documents are available online at <https://www.sanmiguelfire.org/board-meetings>

OPEN SESSION WILL BEGIN AT 6:00 P.M.

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PUBLIC COMMENT

1. CLOSED SESSION

- 1.1 Conference with Legal Counsel – Existing Litigation
Case Number 37-2023-00002425 (GOV §54956.9 (b))
Number of Cases: 1

2. SPECIAL PRESENTATION

- 2.1 Audit Report Zoom Presentation

3. CONSENT AGENDA ITEMS

- 3.1 Approval of the Minutes - Regular Meeting of February 14, 2024.
- 3.2 Approval of Board Member Stipends.
- 3.3 Receive and File Quarterly Investment Report in Accordance with California Government Code.
- 3.4 Credit Card Expenditures Review – The Board of Directors will review the credit card expenditures of the Fire Chief and Administrative Officer/Finance Officer.
- 3.5 Review Quarterly Employee Reimbursement Report.
- 3.6 CFD Annual Report Review.

4. INFORMATIONAL AGENDA ITEMS

- 4.1 Station 18 Update – Division Chief Quinlan will provide an update on the progress of new Station 18.
- 4.2 Quarterly Financial Update – The Administrative Officer/Finance Officer will provide the 2nd Quarter Financials to the Board of Directors.

5. ACTION AGENDA ITEMS

- 5.1 California Special Districts Association, Elections and Bylaws Committee – Call for Nominations.
- 5.2 Audit Report Fiscal Year Ended (FYE) June 30, 2023 – The Board of Directors will receive and file the District's FYE 2023 Audit Report in Accordance with the California Government Code.
- 5.3 Station 16 Roof Replacement – The Board of Directors may take action based on a recommendation to award the contract roof replacement on Station 16.
- 5.4 Solar on Fire Stations – The Board of Directors may take action based on a recommendation to award the contract for solar installation on Stations 14, 16, 22 and 23.
- 5.5 HVAC Control System & Boiler at Headquarters/Station 15 – The Board of Directors may take action based on a recommendation to replace HVAC software and equipment at Headquarters/Station 15.

6. REPORTS

- 6.1 Committee Reports
- 6.2 Directors' Reports
- 6.3 Chief's Report
- 6.4 Association of San Miguel Chief Officers Communications
- 6.5 Association of San Miguel Firefighters Communications
- 6.6 Correspondence

7. CLOSED SESSION

- 7.1 Fire Chief's Performance Evaluation (GOV §54957)

ACTION PLAN RECAP

NEXT MEETING – Regular Meeting, April 10, 2024, 5:30 p.m., District Headquarters

ADJOURNMENT

CERTIFICATION OF POSTING I certify that on March 8, 2024, a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of the San Miguel Consolidated Fire Protection District, said time being at least 72 hours in advance of the Board of Directors meeting (Government Code §54954.2). Executed at Spring Valley, California on March 8, 2024

/s/ Shayna Rians Shayna Rians, Board Clerk