

**San Miguel Consolidated Fire Protection District
Regular Meeting of the Board of Directors
January 8, 2020**

Minutes

Director Vacio (Acting President) called the meeting to order at 5:30 pm.

Board Members Present: Directors Ek, Kiel, McKenna, Nelson, and Vacio

Board Members Absent: Directors Raddatz (Teleconference location cancelled) and Rickards

Staff Present: Fire Chief Brainard, Division Chiefs Browning and Marugg, and Administrative Officer/Finance Officer Harris

Approval of Agenda: [By Board Consensus, the agenda was approved.](#)

The Agenda for the Regular Meeting of January 8, 2020 was posted at District Headquarters on Friday, January 3, 2020, at 5:00 pm.

Pledge of Allegiance: Director Kiel led the Pledge of Allegiance.

Public Communications: Todd Johnson brought forward a complaint regarding Fire Prevention Services, Inc.

SPECIAL PRESENTATION

Division Chief Marugg introduced Training Battalion Chief Durrell and Division Chief Browning introduced Captain Marin. Both Durrell and Marin were each presented their new badge.

CONSENT AGENDA ITEMS

[Upon a motion by Director McKenna, second by Director Ek, and vote \(unanimously in favor with Raddatz and Rickards absent\), the Consent Agenda was approved.](#)

1. Approve the Minutes: Regular Meeting of December 11, 2019
2. Approve Board Member Stipend Payments.

ACTION AGENDA ITEMS

3. Board Commissions/Committees Representation – The Board President will appoint representatives to various committees and the Board will nominate and select representatives to serve on various participating agencies and commissions.
[Representatives appointed as follows:](#)

Commissions/Committees
(Alternate)

Heartland Training Facility	–	Director Kiel (Ek)
Heartland Communications	–	Director Vacio (Nelson)
CSDA, San Diego Chapter	–	Director Raddatz
CSA 69	–	Director Rickards (Kiel)
Finance	–	Directors McKenna, Nelson, Raddatz (Ek)
Negotiations	–	Directors Ek, Raddatz, Rickards
FAIRA Representative	–	Fire Chief, Alternate – AO/FO Harris
PASIS Representative	–	AO/FO Harris, Alternate – Fire Chief

4. Terms of Employment - The Board of Directors will discuss and may take action on ratifying the Terms of Employment for the following group: Unrepresented Executive Chiefs and Executive Staff for the term of January 1, 2020 – December 31, 2020.

Upon a motion by Director McKenna, second by Director Ek, and vote (Ek, McKenna, Nelson, and Vacio in favor, Kiel opposed, Raddatz and Rickards absent), the Terms of Employment for Unrepresented Executive Chiefs and Executive Staff was approved.

5. Terms of Employment - The Board of Directors will discuss and may take action on ratifying the Terms of Employment for the following group: Unrepresented Fire Prevention Management Staff for the term of January 1, 2020 – December 31, 2020.

Upon a motion by Director Nelson, second by Director Ek, and vote (Ek, McKenna, Nelson, and Vacio in favor, Kiel opposed, Raddatz and Rickards absent), the Terms of Employment for Unrepresented Fire Prevention Management Staff was approved.

6. Terms of Employment - The Board of Directors will discuss and may take action on ratifying the Terms of Employment for the following group: Unrepresented Employees for the term of January 1, 2020 – December 31, 2020.

Upon a motion by Director Ek, second by Director Nelson, and vote (Ek, McKenna, Nelson, and Vacio in favor, Kiel opposed, Raddatz and Rickards absent), the Terms of Employment for Unrepresented Employees was approved.

INFORMATIONAL ITEMS

1. Reports
 - a. Committee Reports – None
 - b. Directors' Reports – Director McKenna read a letter she wrote thanking those involved with volunteering at Noah Homes this holiday season.

- c. Chief's Report – We have two new Firefighter Paramedics in the hiring process on track to start 01/20/2020. We are recruiting to fill two Fire Inspector positions. Station 15's remodel is still going on with the kitchen up next – thank you to all personnel that have contributed their time and energy into saving money for the District. The County Capacity Management Team has moved us to a "Level 3." Chief Brainard shared he is serving as Chair for the HCFA Board of Chiefs for this next year, Vice President for FAIRA, and is also part of the Fire Mitigation Board. As the co-location study continues, the Board of Chiefs has notified both the City of San Diego and County Fire Authority that HCFA is opting out of the process. Chief Brainard commended personnel for handling a suicide in front of Station 15 as well as a call involving a 3,000-gallon tanker truck overturned. The Chief mentioned a cost recovery process for emergency responses caused by negligent acts and has requested County HAZMAT keep us informed as to when they start cost recovery efforts for the overturned tanker truck call.
- d. Association of San Miguel Firefighters Communications – Captain Grogger thanked the Board for approving the salary restructure and shared that the Negotiations Committee is beginning to prepare for the next salary negotiations, making a point to bring back experienced personnel who are familiar with, and will facilitate, a streamlined negotiations process.
- e. Association of San Miguel Chief Officers Communications – Battalion Chief Lawler also thanked the Board for the salary adjustment. He welcomed Durrell into the Chief Officers and shared that Durrell is known within Central Zone and has a true passion for training. Lastly, he shared appreciation for Captain Grogger and crew for their work on the Station 15 remodel.
- f. Correspondence – Chief Brainard shared that a letter was received from Shirley Kennerly's family, as well as Director McKenna's letter.
- g. Action Plan Recap – Staff to:
 - Follow up regarding CSA 69 application process for Alternate
 - Review Cost Recovery Policy
 - Include CFD Informational Item on the next agenda

Next Meeting – Regular Meeting, February 12, 2020, 5:30 pm, District Headquarters.

Director Vacio adjourned the meeting at 6:08 pm.

Prepared and Submitted by:

Shayna Rians

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Board Recording Secretary