

**San Miguel Consolidated Fire Protection District  
Regular Meeting of the Board of Directors  
November 13, 2019**

***Minutes***

President Raddatz called the meeting to order at 5:32 pm.

Board Members Present: Directors Ek, Kiel, McKenna, Nelson, Raddatz, Rickards and Vacio

Board Members Absent: None

Staff Present: Fire Chief Brainard, Division Chiefs Browning and Marugg, Administrative Officer/Finance Officer Harris, Deputy Fire Marshal Grimes and Fire Inspector Napier

Approval of Agenda: Director Kiel requested Consent Agenda item #2 be pulled for individual discussion. [By Board Consensus, the agenda was approved.](#)

The Agenda for the Regular Meeting of November 13, 2019 was posted at District Headquarters on Friday, November 8, 2019, at 5:00 pm.

Pledge of Allegiance: Director Kiel led the Pledge of Allegiance.

Public Communications: None

President Raddatz adjourned the meeting to Closed Session at 5:35 pm.

**CLOSED SESSION**

1. Closed Session – Conference with Legal Counsel – Potential Litigation  
(Subdivision (b) of Section 54956.9 of the  
Government Code)  
Number of Cases (1)

Directors McKenna and Nelson recused themselves from Closed Session.

Reconvene to Open Session: President Raddatz reconvened the meeting to Open Session at 6:10 pm with no action taken.

**SPECIAL PRESENTATIONS**

Fire Chief Brainard presented North County EVS, Inc. a thank you gift for sponsoring a team at the Fire Chief's Golf Tournament.

Retired Division Chief Bob Crowder made a special presentation to the Board of Directors and presented a donated silver trumpet along with historical information to the District.

Division Chief Marugg presented Deputy Fire Marshal Grimes with a retirement plaque for her dedicated service to the District.

Division Chief Marugg made a special presentation and introduced newly promoted Deputy Fire Marshal Napier.

## RETIREE PRESENTATION

Retirees Jim Greaney, Amy Wrightson and Bob Crowder made a presentation to the Board of Directors on behalf of all retired employees related to Health Insurance. A handout was given to the Board of Directors.

Public Communications: Doug Link, Dave Allan, Alan Laatsch, Patrick Sumrow and Steve Butcher.

## CONSENT AGENDA ITEMS

Upon a motion by Director Rickards, second by Director Ek, and vote (unanimously in favor), the Consent Agenda was approved with item #2 pulled for individual discussion.

2. Approve the Minutes: Regular Meeting of October 9, 2019

Upon a motion by Director Kiel, second by Director Vacio, and vote unanimous in favor, the Minutes for the Regular Meeting of October 9, 2019 were approved as amended to include that Director Vacio was unable to stay the duration of the meeting and left during closed session.

3. Approve Board Member Stipend Payments.
4. Receive and File Quarterly Investment Report in Accordance with California Government Code.
5. Credit Card Expenditures Review – The Board of Directors will review credit card expenditures of the Fire Chief and Administrative Officer/Finance Officer.
6. Approve Resolution 19-15 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Approving Sixth Amended Joint Powers Agreement of the Fire Agencies Insurance Risk Authority and the Updated Liability Risk Coverage Agreement.
7. Approve Resolution 19-16 – Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Adopting a Conflict of Interest Code Pursuant to the Political Reform Act of 1974 and Rescinding All Previous Codes of the District.

## ACTION AGENDA ITEMS

8. 5-Member Board Consideration – The Board of Directors will discuss and may take action on moving forward with a 5-member board measure and adding measure to an upcoming ballot.

Upon a motion by Director McKenna, second by Director Nelson, and vote (Ek, Kiel, McKenna, Nelson, Rickards, and Vacio not in favor and Raddatz opposed), the District will not move forward with a 5-Member Board measure.

9. Station Renovation Consultant – The Board of Directors will discuss and may take action to approve recommendations from the Fire Chief regarding hiring a Consultant for the due diligence processes for station and headquarters renovation projects.

Upon a motion by Director Vacio, second by Director Rickards, and vote (unanimously in favor), the recommendation to hire a consultant for the station and headquarters renovation projects was approved.

## INFORMATIONAL ITEMS

### 10. Reports

#### a. Committee Reports

Director McKenna shared that the Finance Committee met on 11/08/2019 with the agenda consisting of closed session items and no information being brought forward at this time.

Director Nelson also attended the Finance Committee meeting.

Director Kiel attended the Heartland Training Facility meeting and shared that Miramar College will no longer host Rescue courses, but Grossmont College may be able to form some sort of partnership to keep course offerings available, ensuring fire departments have candidates for employment in the future.

The facility lease with the City of El Cajon expires in 2020. HTF entered into a 1-year extension with a 2-year option at the cost of \$66,500 per year.

Director Rickards will be attending a CSA 69 meeting tomorrow.

Director Vacio attended the Heartland Communications meeting and shared that they voted to accept 2 grants which fund upgrades to communication systems.

Director Raddatz attended the Finance Committee meeting alongside McKenna and Nelson.

#### b. Directors' Reports

Director Vacio commended employees for their work renovating stations.

Director Rickards also acknowledged employees' renovation efforts.

Director McKenna shared multiple volunteer opportunities with Noah Homes during the holiday season, requesting participation by the Board, the Local, and District Staff.

c. Chief's Report

Fire Chief Brainard shared that the recruitment for Firefighter Paramedic closed with 24 applicants meeting the minimum qualifications. The District is looking to fill 3 vacancies at this time, and testing will take place November 18<sup>th</sup> and 20<sup>th</sup>.

San Miguel's recent deployment on a strike team to Riverside was an ABH (Assistance By Hire) Strike Team, which the State pays for through CalFire. The strike team is kept in the zone unless needed elsewhere – on this deployment to assist Riverside, the Central Zone Chiefs had to approve the team being pulled outside of the Central Zone. Director Vacio shared he and Director Ek were part of that strike team – staffing Riverside stations and running their calls was not easy, but Vacio commended strike team leaders Battalion Chief Lawler and Captain Durrell were very supportive, outlined a clear mission, and made it as easy as it could be.

d. Monthly Activity Report

No discussion.

e. Association of San Miguel Firefighters Communications

Captain Shinn shared that the Local is eager to assist with the Noah Homes volunteer opportunity presented by Director McKenna.

f. Association of San Miguel Chief Officers Communications

Battalion Chief Lawler stated he was glad to see retirees at tonight's meeting. He wished Deputy Fire Marshal Grimes a happy retirement and welcomed Napier into the position. He commended Operations on bringing Fire Prevention into Operations meetings and ensuring everyone stays up to date with new construction projects.

He acknowledged employees on spearheading renovation work to stretch the District's dollars and recognized Logistics Officer Camarena for his work maintaining our aging facilities.

Chief Lawler spoke about strike teams, both initial attack and immediate need, stating he believes they are being formed more frequently but that they provide great experience for employees, nonetheless.

Chief Lawler acknowledged the Chaplain program and how he has seen the benefit to crews as well as civilians. He also commended Battalion Chief Fuller on his work with Saddles in Service as well as the District Attorney's office where he is working to help mitigate homeless encampment issues, and make crews aware of potential human trafficking

g. Correspondence

Fire Chief Brainard received communication from the Superintendent of Grossmont High School District. The letter commended Division Chief Browning, Battalion Chief Fuller, Captain Fryling, Engineer Marin, Firefighter Paramedic Padilla, Captain Durrell, Engineer Carroll, Firefighter Paramedic Arteaga, and the Chaplains for their assistance on the fatality at Monte Vista High School.

A letter was also received from a woman in Northern California who thanked San Miguel for saving her house during their strike team deployment on the Kincaid Fire.

h. Action Plan Recap

Amend the minutes of the last meeting to include that Director Vacio was unable to stay the duration of the meeting and left during closed session.

President Raddatz adjourned the meeting to Closed Session at 7:56 pm.

*Director Ek was unable to stay the duration of the meeting and left during closed session.*

## CLOSED SESSION

11. Closed Session – Conference With Labor Negotiator (§54957.6)

Agency Negotiators: Attorney Joseph Sanchez  
Directors Ek, Raddatz, and Rickards  
Employee Organization: Association of San Miguel Firefighters IAFF Local 1434

12. Closed Session – Conference With Labor Negotiator (§54957.6)

Agency Negotiators: Attorney Joseph Sanchez  
Directors Ek, Raddatz, and Rickards  
Employee Organization: Chief Officer’s Association of San Miguel

13. Closed Session – Conference With Labor Negotiator (§54957.6)

Agency Negotiators: Attorney Joseph Sanchez  
Directors Ek, Raddatz, and Rickards  
Unrepresented Employees: Division Chief, Deputy Fire Marshal,  
Administrative Officer/Finance Officer,  
Administrative Analyst, Accounting Specialist,  
Administrative Assistant, Fire Inspector(s),  
Logistics Officer

14. Closed Session – Conference with Legal Counsel – Potential Litigation

(Subdivision (b) of Section 54956.9 of the  
Government Code)  
Number of Cases (2)

Reconvene to Open Session: President Raddatz reconvened the meeting to Open Session at 10:24 pm with direction given to Legal Counsel and Staff.

**Next Meeting** – Regular Meeting, December 11, 2019, 5:30 pm, District Headquarters.

President Raddatz adjourned the meeting at 10:24 pm.

Prepared and Submitted by:

*Shayna Rians*

Shayna Rians  
Board Recording Secretary