

# San Miguel Consolidated Fire Protection District

## Regular Meeting of the Board of Directors

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### MINUTES

Wednesday, April 10, 2024 - 5:30 p.m.

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Director McKenna called the meeting to order at 5:30 p.m.

**BOARD MEMBERS PRESENT** Directors McKenna, Muns, Nelson, Pierce, Raddatz, Robles and Woodruff

**BOARD MEMBERS ABSENT** None

**STAFF PRESENT** Fire Chief Lawler, Division Chiefs Durrell and Quinlan, Administrative Officer/Finance Officer Harris, and Executive Assistant/Board Clerk Rians

Director Muns led the Pledge of Allegiance

#### APPROVAL OF AGENDA

Agenda Item 1.2 reflects an error on Director Raddatz's stipend form. The Board Clerk is aware and has made the correction, but the packet posted on 4/5/2024 reflects the error.  
By Board Consensus, the agenda was approved.

*The Agenda for the Regular Meeting of April 10, 2024, was posted at District Headquarters on Friday, April 5, 2024, at 5:00 p.m.*

#### PUBLIC COMMENT

None.

#### 1. CONSENT AGENDA ITEMS

Action Agenda Item 1.2 correction as noted under Approval of Agenda. Upon a motion by Director Raddatz, second by Director Nelson, and vote (unanimously in favor with Director Robles absent), the Consent Agenda was approved.

1.1 Approval of the Minutes - Regular Meeting of March 13, 2024.

1.2 Approval of Board Member Stipends.

1.3 Review the Quarterly Information Technology Access Log.

1.4 Resolution 24-05 – The Board of Directors will consider adopting Resolution 24-05, Authorizing the Liquidation of Surplus Equipment (Apparatus 1111, 1119 and 1121).

1.5 Resolution 24-06 – The Board of Directors will consider adopting Resolution 24-06, Amending and Adopting Local Guidelines for Implementing the California Environmental Quality Act.

#### 2. INFORMATIONAL AGENDA ITEMS

2.1 Station 18 Update – Division Chief Quinlan provided an update on the progress of the new Station 18. A community barbeque is being planned to kick off the project, currently slated for the weekend prior to the start of demolition.

Director Robles arrived at 5:42 p.m.

### **3. REPORTS**

#### **3.1 Committee Reports**

Director McKenna stated that the Board Policy Manual Committee has revisions coming to the full Board in the near future.

#### **3.2 Directors' Reports - Director Nelson attended the annual St. Patrick's Day Parade and acknowledged that it was well attended. Director Robles shared that the potential mold at Station 16 that was discussed at the last meeting was tested and came back negative. Director Robles thanked the staff for following up on this request.**

#### **3.3 Chief's Report**

Chief Lawler shared that the Strategic Planning Committee met, which included Ron Nehring. Future meetings are being planned to include Local 1434, all ranks, Headquarters staff, and Board members. Chief Lawler is meeting with County Supervisor Anderson tomorrow regarding Station 18 funding and continues to discuss the slated sleeping cabins with Chair Vargas. He also discussed three significant incidents and commended Division Chief Quinlan, Fire Services Officer Camarena, and Consultant Tockstein on the Facilities management with the many projects happening in the District.

#### **3.4 Association of San Miguel Chief Officers Communications**

Training Division Battalion Chief Christiansen shared that Probationary Firefighter Paramedics finished their second quarter testing and did well, and personnel completing State Firefighter 1 and 2 testing are doing well.

The Reserve Academy will begin on April 15, 2024, and the new hire Firefighter Paramedic Academy, a joint academy with the Santee Fire Department, will start on April 25, 2024, with graduation planned for 6/6/2024. Battalion Chiefs Christian, Nava, and Riley attended the Fresno Leadership symposium last month, and Christiansen attended Vector Solutions training with Division Chief Quinlan.

#### **3.5 Association of San Miguel Firefighters Communications**

Captain Hays shared that three members (Marin, Gilman, Burkard) are in Hawaii for the International Association of Fire Fighters (IAFF) training. The St. Patrick's parade was successful. Firefighter Paramedic Arteaga is on the Urban Search and Rescue California Task Force 8 (CA-TF8) and has been training with his search-and-rescue dog. Hays has been working with the retiree group on the memorial project and a separate memorial for Bob Huston. The Local is participating in Spring Valley Day and is looking forward to the annual Golf Tournament.

#### **3.6 Correspondence**

None.

***President Robles adjourned the meeting to Closed Session at 5:52 p.m.***

### **4. CLOSED SESSION**

#### **4.1 Fire Chief's Performance Evaluation (GOV §54957)**

#### **4.2 Liability Claim (GOV §54956.95) – Brian Komp**

#### **4.3 Conference with Legal Counsel – Existing Litigation (GOV §54956.9(b))**

1 Case (Case Number 21-157174)

#### **4.4 Conference with Labor Negotiator (GOV §54957.6)**

Agency Negotiators:	Directors McKenna, Muns, Robles, & Attorney Joseph Sanchez
Employee Organization:	Association of San Miguel Firefighters IAFF Local 1434

- 4.5 Conference with Labor Negotiator (GOV §54957.6)  
Agency Negotiators: Directors McKenna, Muns, Robles, & Attorney Joseph Sanchez  
Employee Organization: Chief Officer's Association of San Miguel
- 4.6 Conference with Labor Negotiator (GOV §54957.6)  
Agency Negotiators: Directors McKenna, Muns, Robles, & Attorney Joseph Sanchez  
Unrepresented Employees: Division Chief, Deputy Fire Marshal, Administrative Officer/Finance Officer, Administrative Analyst, Human Resources Specialist, Accounting Specialist, Administrative Assistant, Fire Inspector(s), Fire Services Officer

*President Robles reconvened the meeting to Open Session at 8:15 p.m.*

**5. ACTION AGENDA ITEMS**

- 5.1 Resolution 24-07 – The Board of Directors will consider adopting Resolution 24-07 pertaining to the Industrial Disability Retirement of Brian Komp.  
*Upon a motion by Director Nelson, second by Director Muns, and vote (unanimously in favor), Resolution 24-07 was approved.*


**ACTION PLAN RECAP**

None.

*The next Board Meeting will be a Regular Meeting on **May 8, 2024, at 5:30 p.m.**, District Headquarters.*

*President Robles adjourned the meeting at 8:16 p.m.*

Minutes approved at the Regular Meeting of the Board of Directors, San Miguel Consolidated Fire Protection District, on May 8, 2024.

  
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Jesse A. Robles, Board President

Attest:

  
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Shayna Rians, Board Clerk